

**ME Department Constituencies and
The Plan for Soliciting and Incorporating their Input**

Our program constituents include the following:

- Mechanical Engineering Department Faculty
- Students (including current students and alumni)
- Employers of Graduates (including industry and graduate schools)

The ME advisory board will be the primary means for organizing constituency reviews and input. We have a good history of working with the ME advisory board, and have a process set up for yearly departmental reviews as well as ME advisory board involvement with our Capstone Senior Design Project. The Mechanical Engineering advisory board currently includes 7 active members, all of whom work in industry and are alumni of the Ohio University ME department. As such, they represent two major constituency groups, alumni and industry employers. We need to add diversity to the ME advisory board and make sure all constituency groups are represented.

In order to make the ME advisory board truly representative of our constituents, the board should include active and/or adjunct members from all of the following groups:

- Alumni
- Full time employers of OU graduates (including at least one non-alumni employer)
 - Strive to represent the range of industries that hire a significant number of OU ME graduates
- Co-op employers of OU students (including at least one non-alumni employer)
- Practicing Mechanical Engineers representative of the diversity of our students (including minorities and women)
- Current OU ME Students (The student committee will be led by the 2 ME seniors serving as engineering ambassadors for the college, and will include a minimum of 1 sophomore, 2 juniors, 1 OU alumni currently in graduate school, and the 2 senior leaders. It is preferred that the students selected for the review committee have co-op and/or industrial experience.)

The expanded ME advisory board, including the student committee, will encompass all of the key constituency groups except faculty and graduate schools, which are covered by our faculty. Since a large number of our graduate students come from our undergraduate program, our faculty members are well qualified to represent the graduate school constituency group. Therefore, all items requiring input from all constituencies will be reviewed by both our faculty and by the ME advisory board. The reviews and recommendations, as well as all actions taken as a result of the reviews will be documented.

The desired and actual makeup of the ME advisory board will be evaluated yearly (as part of the yearly advisory board program review) to ensure that all constituencies are adequately represented.